

**From:** [Williams, Patrice](#)  
**To:** [Fortson, Donald O.](#)  
**Subject:** RE: Placing of Boxes  
**Date:** Thursday, May 5, 2022 12:54:37 PM

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Donald,

No, I can reserve the room again. I released it because we were not using it for the Fresh initiative.

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**From:** Fortson, Donald O. <[Fortson.DonaldO@epa.gov](mailto:Fortson.DonaldO@epa.gov)>  
**Sent:** Thursday, May 5, 2022 12:51 PM  
**To:** Williams, Patrice <[williams.patrice@epa.gov](mailto:williams.patrice@epa.gov)>  
**Subject:** RE: Placing of Boxes

Patrice,

So we may have to stay with the conference rooms on the floors. Thanks!

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**From:** Williams, Patrice <[williams.patrice@epa.gov](mailto:williams.patrice@epa.gov)>  
**Sent:** Thursday, May 5, 2022 12:49 PM  
**To:** Fortson, Donald O. <[Fortson.DonaldO@epa.gov](mailto:Fortson.DonaldO@epa.gov)>  
**Subject:** RE: Placing of Boxes

Donald,

The Savannah Room. I released it the other day, since we were not using it.

*Patrice A. Williams, MBA*

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"Leadership isn't about being great. It's about enabling others to be great." David McQueen

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**From:** Fortson, Donald O. <[Fortson.DonaldO@epa.gov](mailto:Fortson.DonaldO@epa.gov)>  
**Sent:** Thursday, May 5, 2022 12:48 PM  
**To:** Williams, Patrice <[williams.patrice@epa.gov](mailto:williams.patrice@epa.gov)>  
**Subject:** FW: Placing of Boxes

Patrice,

I will speak with Iris as well. Which conference room will use on the 3<sup>rd</sup> floor?

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**From:** Mills, Keith <[Mills.Keith@epa.gov](mailto:Mills.Keith@epa.gov)>  
**Sent:** Thursday, May 5, 2022 12:04 PM  
**To:** Fortson, Donald O. <[Fortson.DonaldO@epa.gov](mailto:Fortson.DonaldO@epa.gov)>  
**Cc:** Williams, Patrice <[williams.patrice@epa.gov](mailto:williams.patrice@epa.gov)>; Hill, Raquel <[Hill.Raquel@epa.gov](mailto:Hill.Raquel@epa.gov)>  
**Subject:** RE: Placing of Boxes

Don,

Whatever is easy for you.

Please coordinate with Iris.

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**From:** Fortson, Donald O. <[Fortson.DonaldO@epa.gov](mailto:Fortson.DonaldO@epa.gov)>  
**Sent:** Thursday, May 5, 2022 11:04 AM  
**To:** Mills, Keith <[Mills.Keith@epa.gov](mailto:Mills.Keith@epa.gov)>  
**Cc:** Williams, Patrice <[williams.patrice@epa.gov](mailto:williams.patrice@epa.gov)>; Hill, Raquel <[Hill.Raquel@epa.gov](mailto:Hill.Raquel@epa.gov)>  
**Subject:** Placing of Boxes

Keith,

I really think we should reconsider storing the boxes in the conference rooms on each floor. Patrice brought up a great point. Why should we store the boxes in the conference rooms when we have rodents issues on all floors? We think that we should store the boxes on the third floor like we originally plan. Thanks!